



UNITED STATES MARINE CORPS

ENGINEER COMPANY B (-)
6TH ENGINEER SUPPORT BATTALION
4TH FORCE SERVICE SUPPORT GROUP, FMF
ARMED FORCES RESERVE CENTER
1901 SOUTH KEMBLE AVENUE
SOUTH BEND, INDIANA 46613-1799

IN REPLY REFER TO:

5354

Admin

21 Jan 04

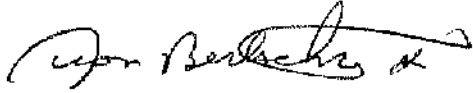
COMPANY POLICY LETTER 06-04

From: Commanding Officer/Inspector-Instructor
To: Distribution List

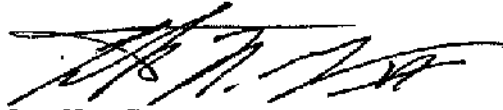
Subj: MANAGEMENT OF EQUAL OPPORTUNITY PROGRAM

1. All members of Company B, 6th Engineer Support Battalion and the Inspector-Instructor Staff will be provided equal opportunity without regard to race, color, religion, sex, age or national origin, and shall be assigned duties consistent with their physical and mental capabilities.
2. Equal Opportunity (EO) depends on the full involvement of every leader in the chain of command with the commander assuming the lead role. Commanders must convey their determination to achieve equal opportunity throughout the command, and ensure that the EO Program receives the proper support at all levels. The chain of command is the primary and preferred channel for correcting discriminatory practices and for communicating equal opportunity matters. Individuals who feel they have been subjected to discrimination or sexual harassment should report the incident to the chain of command if they are unable to resolve the problem by discussing the offensive behavior with the offender or if the behavior continues, or is criminal in nature. MCO 1700.23 (REQUEST MAST) provides chain of command clarification for EO complaints filed through request mast procedures.
3. All members of this Company and Staff must recognize and accept the importance, dignity, needs and aspirations of the individual. There is a need for the development of each individual to the highest degree of responsibility, which will be dependent only upon their individual talent and diligence. Only by the achievement and maintenance of the above goals can this Company and Staff fully develop the "esprit de corps", pride, and individual readiness that is essential to the highest level of combat proficiency and mobilization readiness.

4. The administrative chief is designated the EO representative for the Company/Inspector-Instructor Staff. A Company and Inspector-Instructor Staff Assignment Letter shall be published effecting these assignments.



L. R. BERTSCHY II
Commanding Officer



A. N. Green III
Inspector-Instructor

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Distribution B